Dominican Sisters of Springfield, Illinois 1237 W. Monroe Street, Springfield, IL 62704 APPLICATION FOR EMPLOYMENT

Dominican Sisters of Springfield, Illinois is an Equal Opportunity Employer. Dominican Sisters of Springfield, Illinois consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.								
APPLICANT INF	ORMATION - PLEASE PRINT IN	N BLUE OR BLACH	K INK					
Date	Email Phone No							
Name Last	First	Middle						
Address Street		City	State	Zip				
*Are you at least 16	years old? Yes No							
Are you legally eligi	ble for employment in the United S	States of America?	Yes No					
EMPLOYMENT I	DESIRED							
Position Date you can st				Salary o	lesired			
Are you employed n	now? Yes No If so, may we	e inquire of your pre	esent employer?	Yes No				
Ever applied here b	efore? Yes No Referred by	,						
EDUCATION								
	Name & Location of School	Years	Did you	Subjects stud	ind			
	Name & Location of School	Completed	graduate?	Subjects stud	leu			
Elementary/Jr. High								
High School								
College								
Trade, Business or Other								
GENERAL								
Subjects of special s	tudy or course work							
Special training or s	skills							
U.S. Military or Naval Service		Dischar	Discharge Date					
Present membershi	p in National Guard or Reserves							

FORMER EMPLOYERS					
List below last three emplo	yers, starting with re	ecent or current employer:			
Name and address of emplo	oyer				
		Job Title			
Name of supervisor		May we contact supervisor?	Yes	No	Phone No
Description of work					
Name and address of emplo	oyer				
Starting Date	Leaving Date	Job Title			
Name of supervisor		May we contact supervisor?	Yes	No	Phone No
Description of work					
Name and address of emplo	oyer				
Starting Date	Leaving Date	Job Title			
Name of supervisor		May we contact supervisor?	Yes	No	Phone No
Description of work					

I voluntarily consent to allow Dominican Sisters of Springfield, Illinois to conduct a check of my references. I further understand the purpose of this reference check is to provide information regarding my work experience, job titles, wage history, attendance or performance as a means of determining my suitability for the position I have applied for with Dominican Sisters of Springfield, Illinois. This consent also serves to authorize my current or previous employers to provide reference information about me to Dominican Sisters of Springfield, Illinois.

REFERENCES –MINUMUM OF 2 INDIVIDUALS WHO HAVE OVERSEEN YOUR WORK (No relatives)								
Name	Address and Phone No.	Occupation	Years Known					

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an *"at will"* nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this *"at will"* employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. APPLICANT'S SIGNATURE______ DATE ______